Winfarthing Parish Council

Parish Clerk: Karen Rix

Email: clerk@winfarthingparishcouncil.gov.uk

Councillors are hereby summoned and the public invited to attend the next meeting of the Parish Council to be held at Winfarthing Village Hall on **Monday 24 August 2026 at 7.30 pm.**

Agenda

1. To receive and consider apologies for absence (1 min)
2. To receive or update any declarations of pecuniary interest (1 min)
3. To approve minutes of previous meeting held on 6 and 23 July 2026 (5 mins)
4. To consider any matters arising from minutes (not covered by an agenda item) (2 mins)
5. To receive an update on actions from previous minutes (2 mins)
6. To receive questions or comments from Parishioners (15 mins)
7. To receive a report from County and District Councillors (20 mins)
8. To receive the Clerks report and an update on correspondence received (2 mins)
9. FINANCE
   - 9.1. To approve payments (2 mins)
   - 9.2. Receipts (1 min)
   - 9.3. To receive a report from the Responsible Finance Officer (2 mins)
   - 9.4. To receive spend against budget 31/07/26 (2 mins)
10. To discuss implementation of Gov.UK emails for all councillors (5 mins)
11. To comment on any planning applications (10 mins)
    - 11.1. Application: 2026/1653
Applicant: Mr Laurence Kasler
Location: Jasmine Cottage Short Green Winfarthing Norfolk IP22 2EH
Proposal: Retrospective application for the retention of rear extension
Type: Listed Building Consent
    - 11.2. To receive and discuss any updates on application no. 2025/0004 - Mill Road
    - 11.3. To receive and discuss any updates on application no. 2026/1872 - Mitchell's Yard
12. To receive and discuss updates concerning parish infrastructure:
    - 12.1. Village Hall governance and date of Trustee meeting (2 mins)
    - 12.2. Parish footpaths (5 mins)
    - 12.3. Speed Monitoring (5 mins)
    - 12.4. Award parameters of Winfarthing Town Estate Charity (5 mins)
    - 12.5. Maintenance of glebe land hedge (2 mins)
    - 12.6. Use of a flyer to communicate with parishioners (2 mins)
    - 12.7. Burgess Homes development Hall Road (2 mins)
13. To receive items for next agenda and confirm date of next meeting (2 mins)

Meeting to finish at 9.30 pm

Published 18 August 2026 Signed .... Karen Rix ....Clerk

WINFARTHING PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 6 July 2026 at 7.30 pm at Winfarthing Village Hall, Hall Road, Winfarthing IP22 2EJ

Councillors Present: Cllr Richard Steel (Chair), Cllr Lynne Rogers, Cllr David Rix, Cllr Eric Cole, Cllr Jono Smith, (1 vacancy)

In attendance: Karen Rix (Clerk)

Members of the Public (MOP): 3

1. To receive and consider apologies for absence

Apologies from Cllr Mackay were noted.

2. To receive or update any declarations of pecuniary interest

None received

3. To approve minutes of previous meeting held on 1 June 2026

Minutes proposed by Cllr Rogers, seconded by Cllr Cole, unanimously approved and signed as a correct record.

4. To consider any matters arising from minutes (not covered by an agenda item)

No matters arising.

5. To receive an update on actions from previous minutes

September 2025

- **Item 14.4 - Clerk** to circulate an Emergency Plan template to all councillors – **deferred**.
- **Item 14.5 - Clerk** to circulate an Action Plan template to all councillors – **deferred**.

May 2026

- **Item 16.4 - Cllr Rix** to contact charity trustee David Mitchell to establish award parameters - **remains ongoing.**
- **Item 16.5 - Clerk** to investigate a defibrillator training course for residents of the village – **course has been arranged for Saturday 10 October 2026 10.30 - 11.30 am.**

June 2026

- **Item 7 - Clerk** to investigate at what stage CIL becomes payable and whether the council had received any payment – **Clerk confirmed no CIL was payable on this development as the new buildings did not exceed the area of the buildings they replaced.**

All other actions were completed or were set as an agenda item.

6. To receive questions or comments from members of the public.

None received

7. To receive a report from County and District Councillors

County Cllr Thomas submitted a report which can be found with these minutes.

Signed …………………………………….. Chair

Date …………………………

Cllr Steel asked who paid for the judicial review. County Cllr Thomas advised the public would ultimately pay however this would be less than the cost of reorganisation. Cllr Easter reported that SNC had also submitted a judicial review, but this was being funded by SNC.

Cllr Cole commented on the appalling condition of Haugh Road before the Danbrigg crossroads adding it was as bad if not worse than before it had been repaired.

Cllr Cole advised that he had once again reported overgrown hedges and over hanging branches on local roads to NCC Highways. However, he always received response saying that the work does not meet current criteria. Cllr Cole asked County Cllr Thomas if she could find out what the criteria was for this work to be carried out.

District Cllr Easter submitted a report which can be found with these minutes. He also reported that SNC were hoping to deliver lectures on fraud and scams, how to avoid them and how to get your money back. A discussion ensued as to how best to communicate this to the Winfarthing community as not all were able to access the village Facebook page. A flyer was suggested and it was agreed to add this as an agenda item at the next meeting.

Agenda item 10.4 was brought forward so it could be discussed before the County and District Cllr's left the meeting.

10.4 To receive and discuss any updates on the proposal for Mitchell's Yard

The parish council had been advised that Atlas Children's homes intended to submit a single planning application for change of use for all 5 properties, however this had not yet been submitted. Cllr Easter reported that he had informed the Police Beat Manager for this area of the proposal.

An MOP advised that if the proposal did go ahead they would be installing a fence between the development and the field at the rear of the properties.

County Cllr Thomas, District Cllr Easter and one MOP left the meeting after this agenda item.

8. To receive the Clerk's report and update on correspondence

- The Clerk advised that an email had been received from MP Adrian Ramsey's office asking for information about bus services in the region and what improvements could be made. Cllr's asked the Clerk to respond asking for a more regular service that allowed users more time to access facilities in Diss before having to return.

- The Clerk advised that the new backboard had been fitted into the village noticeboard and all the glass widows cleaned.

Action: Clerk to respond to Adrian Ramsey's email asking for a more regular bus service that allowed parishioners more time in Diss to use facilities.

Signed …………………………………….. Chair

Date ………………………….

9. FINANCE

9.1. To approve payments (C)

Payment Type/ Cheque No	PAYEE	DESCRIPTION	AMOUNT	VAT
100344	K Rix	June Salary	349.40	
100345	Westcotec Ltd	Speed Awareness Sign	5622.00	937.00
		Total	**5971.40**	**937.00**

Payments were unanimously approved.

9.2. Receipts (B)

DATE	RECEIVED FROM	DETAILS	AMOUNT
28/05/26	Norfolk County council	Parish Partnership grant	3342.50
		Total	**3342.50**

9.3. To receive a report from the Responsible Finance Officer

DETAILS	CR	DR	BALANCE
Cash book balance brought forward: **A**	8695.12		
Receipts in May 26 (listed above): **B**	3342.50		
Payments in May 26 (listed above): **C**		5971.40	
Cash book balance carried forward **(A+B-C)** **Community Account Balance**			**6066.22**

10. To comment on planning applications

10.1. To discuss application nos. 2026/1539

Application No: 2026/1539
Applicant: Mr Philip Eastaugh
Location: Boundary Farm, Long Lane, Winfarthing IP22 2EY
Proposal: Variation of condition 2 to revise access arrangements and amend elevation and roof design of permission 2025/3952 (which consented to change of use of agricultural building with extension into a single storey dwelling and erection of a detached 2 bay garage) Date of Decision 17/03/2026
Application type: Removal/variation of Condition (S73/S19)

Councillors had no comments.

10.2. To discuss application no. 2025/0004 - Mill Road

No further updates.

10.3. To discuss application no. 2024/2476 - Hall Road

No further updates.

Signed ……………………………………… Chair

Date ……………………………

11. To receive and discuss updates concerning parish infrastructure

11.1. Village Hall Governance

The Clerk reported that the Village Hall EGM took place on 30 June 2026 and the resolution to appoint Winfarthing Parish Council had been passed. The Clerk advised that as Sole Trustees the parish council should now compile a Terms of Reference document for the management committee. This would make clear their delegated authority along with reporting requirements. The Clerk agreed to draft the document for approval at the next parish council meeting.

Action: Clerk to draft Village Hall Management Committee Terms of Reference document for next parish council meeting.

The Clerk also advised that she would contact Zurich, the parish council's insurance company, to advise them of the new trustee status.

Action: Clerk to contact Zurich insurance to advise of the new trustee status of parish council.

The Clerk advised that now the village hall governance had been resolved the land could be registered with the land registry. Cllr Cole agreed to contact his solicitors for a quotation to carry out the formal registration.

Action: Cllr Cole to contact his solicitors for a quotation to carry out the registration of the village hall land.

11.2. Parish Footpaths

No updates reported

11.3. Installation of Speed Awareness Monitor

The Clerk reported that the monitor had been installed and was having an impact. The Clerk advised the location would be changed on 12 July 2026, Cllr's agreed the next location should be The Street.

11.4. Award parameters of Winfarthing Town Estate Charity

Action remains ongoing.

11.5. Councillor Cole's meeting with River Waveney Trust

Cllr Cole reported that the primary objective of the Trust was to slow down or hold back the water in the water courses. They propose to dig out ponds and will provide Cllr Cole with plans to install buffer strips on his land to support their objective.

11.6. Maintenance of glebe land hedge

Cllr Cole had previously sought permission from the Diocese to remove the mass of ivy and elder hedge and replant. It was agreed to remove the hedge on Sunday 12 July 2026. Cllr Cole offered the use of his Teleporter to pull out the hedge, Cllr's Rix and Steel agreed to support with the clear up and making good.

Signed ………………………………….. Chair

Date ……………………….

The Clerk suggested installing a footpath map on the land, Cllr Steel added that he had seen a ‘relief map’ at a park which was very effective. The Clerk agreed to investigate.

Action: Clerk to investigate the cost of installing a footpath map on the glebe land.

12. To receive items for the next Agenda and confirm date of next meeting

- To discuss the use of a ‘Flyer’ to communicate with parishioners
- To review draft Terms of Reference Document for village hall management committee.

Next Meeting: 24 August 2026
Meeting closed 21:57

Action List

September 2025

- **Item 14.4 - Clerk** to circulate an Emergency Plan template to all councillors – **deferred**.
- **Item 14.5 - Clerk** to circulate an Action Plan template to all councillors – **deferred**.

May 2026

- **Item 16.4 - Cllr Rix** to contact charity trustee David Mitchell to establish award parameters.

July 2026

- **Item 8 - Clerk** to respond to Adrian Ramsey’s email asking for a more regular bus service that allowed parishioners more time in Diss to use facilities.
- **Item 11.1 - Clerk** to draft Village Hall Management Committee Terms of Reference document for next parish council meeting.
- **Item 11.1 - Clerk** to contact Zurich insurance to advise of the new trustee status of parish council.
- **Item 11.1** - **Cllr Cole** to contact his solicitors for a quotation to carry out the registration of the village hall land.
- **Item 11.6 - Clerk** to investigate the cost of installing a footpath map on the glebe land.

WINFARTHING PARISH COUNCIL

Minutes of the Parish Council meeting held on Thursday 23 July 2026 at 7.30 pm at Winfarthing Village Hall, Hall Road, Winfarthing IP22 2EJ

Councillors Present: Cllr Eric Cole (Chair), Cllr Lynne Rogers, Cllr David Rix, Cllr Jono Smith, Cllr Peter Mackay, (1 vacancy)

In attendance: Karen Rix (Clerk), Rachel Leslie Managing Director and Daniel Lummis Responsible Individual, Atlas Children's Homes

Members of the Public (MOP): 40 - including County Cllr Margaret Thomas, District Cllr James Easter, Banham Parish Cllrs Robin Plom and Jeff Burrell

1. To receive and consider apologies for absence

Apologies from Cllr Steel were noted.

Cllr Cole was proposed by Cllr Rogers to act as Chair for the meeting. Cllr Rix seconded

2. To receive or update any declarations of pecuniary interest

None received

3. To receive questions and comments from members of the public regarding planning application 2026/1872:

Applicant:	Mr Nick Poturicich, Atlas Children's Homes
Location:	Acorn Barn, The Willows, Chestnut House, Silver Birch and Hazelwood, Mitchells Yard, Mill Road, Winfarthing, IP22 2BF
Proposal:	Change of use of five existing detached dwellinghouses from Use Class C3 to five children's homes (Use Class C2) with associated residential care, ancillary staff accommodation and parking.
Application Type:	Full Planning Permission

Cllr Cole welcomed everyone and invited Rachel Leslie and Daniel Lummis from Atlas Children's Homes to make a short presentation.

Daniel Lummis outlined Atlas proposal to purchase the 5 properties and use them as residential children's homes for children aged 7-17 with learning disabilities, emotional and behavioural issues. There would be a maximum of 9 children over the 5 homes, 2 in the four bed and 1 in the 3 bed. There would be 2 staff members in each home and 2 managers overseeing the whole site. There would be no external changes to the properties, but an additional bathroom would in installed for staff use. Rachel Leslie explained that if planning was successful, they would still need to go through an Ofsted inspection. Rachel added that she had also been working closely with a Norfolk County Council (NCC) representative who had visited the site and had provided a letter of support for the proposal.

Signed ……………………………………. Chair

Date …………………………

The Chair invited questions from Cllr's. These questions had been submitted by an MOP who was unable to attend the meeting.

Cllr Smith explained that the MOP was an adoptive parent of a child with a trauma background and was concerned about the 'standards' expected from these children. They know that children with complex needs do not fit into the normal mould. As Atlas do not know what children will be placed in these homes, they cannot reasonably expect anything from them, their wellbeing should come first not how they behave. Daniel Lummis explained the children's wellbeing would always come first, each child's referral paperwork would be studied to make sure their needs could be met from this setting. Rachel Leslie explained that Atlas had several children's homes and their aim was to make children competent and confident young people and they would be cared for by very experienced and well-trained staff. Cllr Smith asked what the typical age would be of children placed in these homes. Daniel Lummis explained that whilst the application states age 7-17 it was more likely to be age 11-15.

Cllr Cole remarked on Rachel's comment that Atlas had several children's homes and asked exactly how many they had. Rachel explained that they had 1 site with 2 properties and were in the process of buying another site with 3 properties. These were working in conjunction with both Norfolk and Suffolk local authorities, adding that these clusters of housing were beneficial to the children.

Cllr Rogers stated that whilst the MOP agreed that these homes would individually replicate the family home environment, it did not replicate the average housing development. The MOP had researched Pupil Yields for both Norfolk and Suffolk which stated that the average number of children in a development consisting of 5 houses with 3 bedrooms would be 2. This was significantly less than the 9 children proposed by Atlas Children's Homes for Mitchell's Yard. This would have an immediate impact on neighbouring properties especially as Atlas state children would have 'access to vehicles for activities which cannot be reached on foot', as this would be nearly every activity the children took part in outside of the home. Rachel Leslie stated that a typical home would usually contain 2 children.

Cllr Rix advised that the MOP challenged points relating to Atlas Children's Homes Location Risk Assessment:

1. That the village hall was referred to as the focal point of the village 'hosting events and social gatherings'. The hall's last event suitable for children was held almost a year ago, there were no regular activities held at the hall so any children placed in Mitchell's Yard would need to be transported to the cited local events, youth activities and volunteering activities. Cllr Rix explained that the MOP suggested the pub was the village focal point which was not suitable for children.
2. That Winfarthing lends itself to walking however there are no public footpaths leading from Mitchell's Yard so to gain access to one of the footpaths children would have to cross private land or walk along a verge adjacent to a 60 mph stretch of road.
3. That there is only one bus link in the village, the 37D, which runs on a Monday, Wednesday and Friday leaving at 10.25 and returning from Diss at 12.10. giving the user just 1.5 hours in Diss. The 371 is in fact the school bus to Diss High School. The Flexibus does not pick up in Winfarthing and the Borderhoppa requires payment of a membership and must be booked 24 hours in advance.

Signed …………………………………….. Chair

Date ………………………….

Daniel Lummis recognised the transport links were limited and that the village had very little to offer. He added that each house would be allocated a 'pool car' to help transport children to activities, they might also need to use taxis. Rachel Leslie explained that a rural location can actually provide a protective environment for some children and help them thrive. Rachel stated that the homes in Mitchell's Yard would be matched to the children.

Banham Parish Cllr's Robin Plom and Jeff Burrell were invited to address the meeting. They explained that Atlas Children's Homes had a 2 property site located in the middle of a residential street in Banham. Consent was granted for 3 children in each house but it currently holds just one in each. They reported that Atlas Children's Homes application was approved on the basis that:

- Proposed use was deemed to be equivalent to residential use
- Concerns raised around increased vehicle traffic and parking were dismissed as no worse than if they were being used as private residential homes.
- Concerns raised that the road was already very busy due to zoo events, during school holidays and at school pick up and collection times were dismissed. The road was presented as a quiet road.

They explained that there have been numerous issues:

- Numbers of cars at any one property has reached as many as 10.
- Staff parking cars in shop car park, blocking residents driveways
- Regular incidents and disturbances that require Police and ambulance attendance
- Elderly neighbours experiencing foul and threatening language
- Children out unsupervised
- Complaints been made but as yet nothing has improved

Cllr Cole commented on how all these issues were from just 2 properties and Mitchell's Yard would have 5. Rachel Leslie explained she was in regular contact with the Banham neighbours and offered to speak with Banham Parish Councillors outside of the meeting. Cllr Cole referred to the Norfolk Police Crime Map for the road in Banham where the children's homes are located, adding that in Feb, Mar, April and May 2026 there were 6, 9, 1 and 7 crimes reported respectively.

An MOP residing in Mitchell's Yard raised a number of concerns:

- The scale and location of the business being inappropriate for a small residential setting.
- Numbers of vehicles needing to park which could realistically amount to as many as 5 per property at a staff handover, including the pool car. The risk assessment also indicates that more staff might be required increasing vehicles further.
- 5 children's homes together in this way would be an institution and the children living there would not have a normal domestic environment.
- Atlas Children's Homes are already advertising for support staff to work at the site. They are not required to have any qualifications but have offer of training.
- For Nick Poturicich the company owner this is a pure business venture!

County Cllr Margaret Thomas stated that as far as she was aware this was not part of the strategic plan for Norfolk so who would be paying for taxi's and transport to schools and

Signed ……………………………………. Chair

 Date …………………………

activities? Rachel Leslie stated that NCC were supporting this. NCC were funding child places.

District Cllr James Easter asked if Atlas Children's Homes had looked at the site before deciding to turn the properties into children's homes? The children living on the site already should not be influenced by inappropriate language and behaviour. Dan Lummis acknowledged the comment. District Cllr Easter advised that the planning application was a matter for planners at South Norfolk District Council not NCC.

A range of questions and concerns were raised by MOP's and addressed by Rachel Leslie and Daniel Lummis.

Q What was the level of learning disability or behavioural issues?
A It could high learning disability, autism, complex needs but Atlas would work with NCC to identify the needs of the children.
Q Can Atlas guarantee there will not be a disruptive child living there?
A No, sometimes there are issues, but children will be matched to the home setting to ensure their needs are met.
Q The original planning consent included fencing the border with the field behind Mitchell's Yard, will this be carried out if this planning application is approved?
A Yes, close boarded fencing will be erected at each property.
Q How will children access activities?
A Using pool car.
Q What was the proposal for safety and security of existing residents of Mitchell's Yard?
A This would be addressed through quality and experienced staff as well as policy and procedures they should follow.
Q To what level will staff be qualified and what will the staff structure be in the houses and across the site?
A A typical structure would be for a manager at level 5 and a support worker at level 3 in each house. A Level 5 manager and a Deputy working towards level 5 across the site.
Q Experienced personnel have applied to Atlas many with teaching backgrounds, have now all left. On 'Tester Day' staff children were used for photo marketing session which portrayed a different image of the setting.
A Not allowed to take photographs of placed children for child protection reasons.
Q If an incident occurs in one property will staff have to leave their assigned home to support incident in another home?
A No they would stay in assigned home. Atlas wouldn't take children with that level of need at this site. Properties would be registered as 'multi-build registration' i.e. 2 registrations - a group of 3 and a group of 2 homes.
Q The village suffers from flooding and is cut off in the middle so emergency vehicles cannot access parts of the village. What happens if staff cannot access the site?
A The staff present in the home will have to complete a double shift.
Q Would you live in a property in such close proximity to a children's home such as these?
A Dan – would need to look into it. Rachel been in similar situation in own residential area so does sympathise but children need to live somewhere. With the right staffing the impact would be less.

Q Have you purchased properties?
A No not yet.
Q Why have you chosen Winfarthing?
A They like properties close together so as the Banham site was already established Winfarthing offered lots of positives. However, the challenges were recognised and they were working to overcome these.
Q Did you look at the community before choosing the site and how its location would impact the community? How does Winfarthing benefit the children? What benefit will this bring the community?
A It was hoped that the children would be embraced into the community, that they would integrate in activities like grass cutting or cleaning cars.
Q The community is expected to befriend the children but they don't feel this is the right place for them, how will this impact them.
A It will be very difficult for the children.
Q Will the children be allowed out unsupervised? If so would the community be responsible for making sure they were safe?
A It was understood that the community would feel responsible.

Common concerns raised:

- The number of properties on such a small residential site.
- Speed of traffic on B1077 outside Mitchell's Yard
- Too many vehicles trying to enter, manoeuvre and park in Mitchell's Yard
- The entrance/exit onto the site is too narrow for two vehicles to pass at same time so vehicles have to wait on the main road until entranceway is clear.
- Value of property in Mitchell's Yard is likely to fall which cannot happen.
- Not all residents of Mitchell's Yard or surrounding neighbours/landowners have been informed of planning application.
- Documents are full of inconsistencies, contradictions and errors implying the application has not been properly researched:
    - Defibrillator is located at the village pub not Bowmans garage in Shelfanger, which has now closed.
    - Youth Centre in Diss closed in 2023
    - Bus links are incorrect
    - Suggestion that Banham Zoo is within walking distance of Mitchell's Yard when it is several miles away with no footpath access.
- As these children are in full time residential care they will be challenging, gathering them together will not give them a quiet life and it could make them worse especially with nothing to do in the area.
- The location is not in the best interest of the children.

Cllr Cole thanked Rachel Leslie and Daniel Lummis for attending. They left the meeting at 21.08.

Cllr Cole thanked everyone for attending and urged them to submit their comments via the South Norfolk Planning Portal by 3 August 2026.

Meeting closed 21.10

Signed …………………………………… Chair

Date …………………………

9. Finance Report July and August 2026

9.1 To Approve payments (C)

Payment Type/ Cheque No	PAYEE	DESCRIPTION	AMOUNT	VAT
100346	HMRC	PAYE May- June 2026	63.56	
100348	K Rix	July Salary	249.16	
100349	K Rix	Reimburse for noticeboard magnets	8.99	1.50
100350	Norfolk PTS	Election training	72.00	12.00
100351	K Rix	August Salary + additional hours	461.08	
100352	HMRC	PAYE August	52.40	
		Total	**907.19**	**13.50**

9.2 Receipts (B)

DATE	RECEIVED FROM	DETAILS	AMOUNT
14/08/26	SNC	Litter pick	50.00
		Total	**50.00**

9.3 To receive the Responsible Finance Officer's Report

DETAILS	CR	DR	BALANCE
Cash book balance brought forward: **A**	6066.22		
Receipts in July/Aug 26 (listed above): **B**	50.00		
Payments in July/Aug 26 (listed above): **C**		907.19	
Cash book balance carried forward **(A+B-C)** **Community Account Balance**			**5209.03**

9.4 To receive spend against budget at 31/07/26

BUDGET 01/04/26 TO 31/07/26				
INCOME DETAILS	**BUDGET Ex VAT**	**CR TO DATE EX VAT**	**BALANCE**	**COMMENTS**
HMRC Refund	0	143.35	-143.35	Additional income not budgeted
NCC Parish Partnership Grant	2342.50	2342.50	0.00	
County Councillor Grant	1000.00	1000.00	0.00	
SNC	20.00	50.00	-30.00	Amount for litter pick increased in 2026
Total Income	**3362.50**	**3535.85**	**-173.35**	
EXPENDITURE DETAILS	**BUDGET Ex VAT**	**DR TO DATE Ex VAT**		
Clerk Salary	3822.00	1963.69	1858.31	

Clerk Expenses	100.00	7.49	92.51	
Donations (S137)	50.00	0	50.00	
Insurance	264.00	264.00	0.00	
Training	200.00	124.00	76.00	
Information Commissioners Office	50.00	0	50.00	
Internal Audit	75.00	70.00	5.00	
Dog Bin Maintenance	300.00	0	300.00	
Defibrillator Maintenance	450.00	301.00	149.00	
Membership/Subscriptions	140.00	50.00	90.00	
Speed Awareness Signs	4685.00	4685.00	0.00	
Legal Fees	1000.00	0	1000.00	
Village Hall Hire	200.00	0	200.00	
Grass Cutting	840.00	0	840.00	
Website	216.00	0	216.00	
Rent (Glebe Land)	10.00	0	10.00	
Microsoft Office 365	60.00	0	60.00	
Statutory change to Cllr Gov.UK emails	260.00	0	260.00	
Becoming Sole Trustee to Village Hall	0	160.00	-160.00	Expenditure not budgeted
Total Expenditure	**12722.00**	**7625.18**	**5096.82**	

Winfarthing PC Clerk Timesheet

Month: **Jul-26** **Hours b/fwd** -3

Week	Date	Start Time	Finish Time	Total hours/ mins	Work Description
6-12 July	06/07/26	19.30	22.00	2.5	PC meeting
	08/07/26	9.00	13.00	4	minutes, emails, actions
Weekly Total				**6.5**	2.5
13-19 July	13/07/26	10.30	13.00	2.5	
	13/07/26	14.30	17.00	2.5	minutes, emails, actions
	15/07/26	9.00	10.30	1.5	Meeting to discuss response to Atlas Home planning Application,
	15/07/26	19.00	midnight	5	reading planning documents and drafting response
	16/07/2026	throughout day		2	emails, agenda for public meeting,
	17/07/26	8.00	11.00	3	phone calls emails and actions relating to Atlas Homes planning application
Weekly Total				**16.5**	12.5
20-26 July					
	23/07/26	10.00	14.00	4	Atlas meeting prep, (meeting with chair, phone calls, paperwork)
	23/07/26	19.00	21.30	2.5	Atlas meeting
	24/07/26	9.00	18.00	8	Minutes, phone calls to cllr's and police (less an hour for lunch)
Weekly Total				**14.5**	10.5
27 July-2 Aug	27/07/26	11.00	14.00	3	Mitchell's yard minutes and objection
	29/07/26	11.00	15.00	4	Finance, SNC telephone calls, emails, prep papers
Weekly Total				**7**	3
Weekly Total				**0**	
Total				**41.5**	

Hours c/fwd to be worked (-) or paid (+) 25.5

Winfarthing PC Clerk Timesheet

Month: **Aug-26** **Hours b/fwd** 25.5

Week	Date	Start Time	Finish Time	Total hours/ mins	Work Description
3-9 Aug					
	07/08/26	16.30	18.00	1.5	Emails, Facebook,
Weekly Total				**1.5**	-2.5
10-16 Aug	10/08/26	12.00	14.00	2	Emails, phone calls
Weekly Total				**2**	-2
17-23 Aug	17/08/26	13.00	17.00	4	Agenda, meeting papers, finance
Weekly Total				**4**	
Weekly Total				**0**	
Weekly Total				**0**	
Total				**33**	

Hours c/fwd to be worked (-) or paid (+) 21

Additional hours paid in August 2026

Prepared by: Karen Rix - RFO

Master Bank Rec
Winfarthing
Parish Council

Statement Date 17 July 2026

BANK RECONCILIATION

Balance per bank statements as at:	**17 July 2026**		
		£	£
Current Account		6,266.66	
			6,266.66
Petty Cash Float			N/A
Less Unpresented Cheques at:	**17 July 2026**		

Chq No.	**Payee**	**Value**
100347	Zurich Insurance	264.00
100348	K Rix	249.16
100349	K RIx	8.99

		522.15
Any unbanked cash at:	**17 July 2026**	
Nett Balances as at:	**17 July 2026**	5,744.51

CASH BOOK

Opening Balance	**01 April 2026**	5,760.36
Add Receipts in the year		8,047.35
Less Payments in the year		8,063.20
Closing Balance per Cash Book as at:	**17 July 2026**	5,744.51

Prepared by: Karen Rix - RFO

Master Bank Rec
Winfarthing
Parish Council

Statement Date 17 August 2026

BANK RECONCILIATION

Balance per bank statements as at:	**17 August 2026**		
		£	£
Current Account		6,052.66	
			6,052.66
Petty Cash Float			N/A
Less Unpresented Cheques at:	**17 August 2026**		

Chq No.	**Payee**	**Value**
100348	K Rix	249.16
100349	K Rix	8.99
100350	Norfolk PTS	72.00
100351	K Rix	461.08
100352	HMRC	52.40

		843.63
Any unbanked cash at:	**17 August 2026**	
Nett Balances as at:	**17 August 2026**	5,209.03

CASH BOOK

Opening Balance	**01 April 2026**	5,760.36
Add Receipts in the year		8,097.35
Less Payments in the year		8,648.68
Closing Balance per Cash Book as at:	**17 August 2026**	5,209.03

Today: **17 Aug 2026**

BARCLAYS

WINFARTHING PARISH COUNCIL

Transactions

COMMUNITY 20-26-34 03002934

Available balance	**£6,052.66**
Last night's balance	£6,052.66
Overdraft limit	**£0.00**

Showing **2** transactions between **14/08/2026** and **14/08/2026** from 18/07/2026 to 17/08/2026

Date	Description	Money in	Money out	Balance
14/08/2026	Cheque 100347 100347		-£264.00	£6,052.66
14/08/2026	Counter Credit SOUTH NORFOLK DC BGC SOUTH NORFOLK DC BGC	£50.00		£6,316.66

Need to view older transactions?

If you have registered for online statements, then follow the link to view them
If you don't have online statements, then statements may still be visible in Barclays Cloud It
If you can't find the relevant statement/transactions online, you can order a copy statement

17 July 2026

THE OFFICIALS
WINFARTHING PARISH COUNCIL
HAWTHORNS
HALL ROAD
WINFARTHING
DISS NORFOLK
IP22 2EJ

Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345 .

Your balances on 17 July 2026

Business Current Accounts	
Community Account Statement Sort Code 20-26-34 • Account No 03002934	£6,266.66
Community Account Statement Sort Code 20-26-34 • Account No 23954528	£1,316.42

This is the end of your account summary.

BARCLAYS

WINFARTHING PARISH COUNCIL

Sort Code 20-26-34
Account No 03002934

SWIFTBIC BUKBGB22

IBAN GB26 BUKB 2026 3403 0029 34

Issued on 20 July 2026

THE OFFICIALS
WINFARTHING PARISH COUNCIL
HAWTHORNS
HALL ROAD
WINFARTHING
DISS NORFOLK
IP22 2EJ

Your Community Account

Date	Description	Money out £	Money in £	Balance £
20 Jun	Start Balance			12,301.62
14 Jul	Cheque Issued Ref: 100344	349.40		11,952.22
16 Jul	Cheque Issued Ref: 100345	5,622.00		6,330.22
17 Jul	Cheque Issued Ref: 100346	63.56		6,266.66
17 Jul	Balance carried forward			6,266.66
	Total Payments/Receipts	6,034.96	0.00	

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

At a glance

20 Jun - 17 Jul 2026

Start balance	£12,301.62
Money out	£6,034.96
▸ Commission charges £0.00	
Money in	£0.00
▸ Gross interest earned £0.00	
End balance	£6,266.66

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Helpful Information

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

Important information about compensation arrangements

We are covered by the Financial Services Compensation Scheme (FSCS). The FSCS can pay compensation to depositors if a bank is unable to meet its financial obligations. Most depositors – including most individuals and businesses – are covered by the scheme.

We will issue the FSCS information sheet and exclusions list which set out in detail what is, and is not, covered by the FSCS, once a calendar year usually with your account statement.

For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Important information about going overdrawn without an agreed overdraft limit or exceeding your agreed overdraft limit

An unarranged overdraft rate of 29.5% will apply if there is not enough money in your account(s) to make a payment and so cause an unarranged overdraft on your account(s).

What is an unarranged overdraft?

An unarranged overdraft occurs where either:

a) you go overdrawn on your account without agreeing an overdraft with us first; or

b) you exceed your agreed overdraft limit.

c) not every Barclays product will allow you to go overdrawn or exceed your agreed overdraft limit. Please check your terms and conditions for more information.

If you try to make any payment from your account and you don't have the funds available, or if we have reasonable grounds to believe that you won't have sufficient funds on the date that the payment will be made from your account, we will treat this as a request to make, or extend, the use of our unarranged overdraft facilities. It's within our discretion to process the payment or return it unpaid.

What can you do to help avoid or limit an unarranged overdraft?

Get In Touch. If you become aware in advance that payments may take your account into an unarranged overdraft, please contact us as early as possible so that we can discuss the ways we could help. This will maximise the chances of us being able to:

a) understand any changes in your business and explore the options available;

b) consider options for authorised borrowing facilities;

c) facilitate payments being made;

d) limit the costs associated with unarranged borrowing;

e) address any concerns that you may have.

Register for Text Alerts. Business banking customers can register for our 'Near Limit' Text Alert which is designed to help you avoid going overdrawn (if you don't have an agreed overdraft limit), or exceeding your agreed overdraft limit, by notifying you when your balance falls below a figure you specify. Once you have signed up for this Text Alert, if your account goes into an unarranged overdraft, we'll send you a Text Alert the following working day (Monday – Friday) to let you know. By acting on this information you have the opportunity to clear your unarranged overdraft.

You can register for Text Alerts through Online Banking, in any of our branches or over the phone. Visit barclays.co.uk/business-banking/ways-to-bank/mobile-banking for more information. Terms and conditions apply.

Go online for more support. For useful tips to keep on top of your cashflow, helpful downloadable tools, and a simple guide to borrowing, visit barclays.co.uk/business-banking/borrow

For details relating to unarranged borrowing, please refer to your banking services tariff guide.

- For Business Banking customers, this can be found online at https://www.barclays.co.uk/business-banking/accounts/rates-and-charges

Any reference to Bank of England Base Rate or Barclays Base Rate is the same rate. In the event that either of these rates is less than zero, the rate will be shown as zero on your statement. This does not affect our rights and obligations under our terms and conditions. If you require further information on the calculation of your interest rate, please contact us.

Interest

Interest is calculated daily on the cleared balance of your account at the close of business. We'll let you know if interest is calculated on the statement balance rather than the cleared balance. The cleared balance includes only credits and debits that have cleared. Ask your branch or Barclays Business Team for details of clearance times and the dates when we pay or charge interest. The rates of interest shown are current at the time of printing this statement and may have changed during the period of the statement.

In accordance with UK tax legislation, from 6 April 2016 interest is paid gross. For UK resident individuals (including sole traders or partnerships), if you are a UK taxpayer you may have to pay tax on interest earned in excess of your Personal Savings Allowance. For information and guidance please refer to HMRC's website.

The management of your tax affairs is your responsibility, including making any required declarations to the relevant tax authority(ies), where you are tax resident. If the statement shows that we have applied interest to your account, we'll give you on request details of the rate(s) of interest used and a clear explanation of how the interest was calculated. Details of Barclays interest rates for business customers are available at barclays.co.uk/business-banking.

Any reference to Bank of England Base Rate or Barclays Base Rate is the same rate. In the event that either of these rates is less than zero, the rate will be shown as zero on your statement. This does not affect our rights and obligations under our terms and conditions. If you require further information on the calculation of your interest rate, please contact us.

Get in touch

Online

barclays.co.uk

On the phone

0345-605-2345

Talk to an advisor 7am - 11pm or use our 24-hour automated service

Write to us

Barclays,
Leicester
LE87 2BB

Your branch

LEICESTER,
LE87 2BB

Lost and stolen cards

01604 230 230

– 24 hours

Tell us straight away if:

- you do not receive a Barclays card you were expecting
- any of your cards are lost, stolen, or damaged
- you think someone else may know your PIN.

Call charges will apply (please check with your service provider). We may monitor or record calls for quality, security, and training

Follow us

www.facebook.com/barclaysbusinessuk

www.twitter.com/barclaysbizchat

youtube.com/BarclaysUK

www.linkedin.com/Barclays Business Banking

Using your debit card in the UK and abroad

We will charge you a 2.75% Non-Sterling Transaction Fee when making purchases, making a cash withdrawal, or when being refunded. This fee also applies whenever you do not pay in sterling, for example shopping online at a non-UK website.

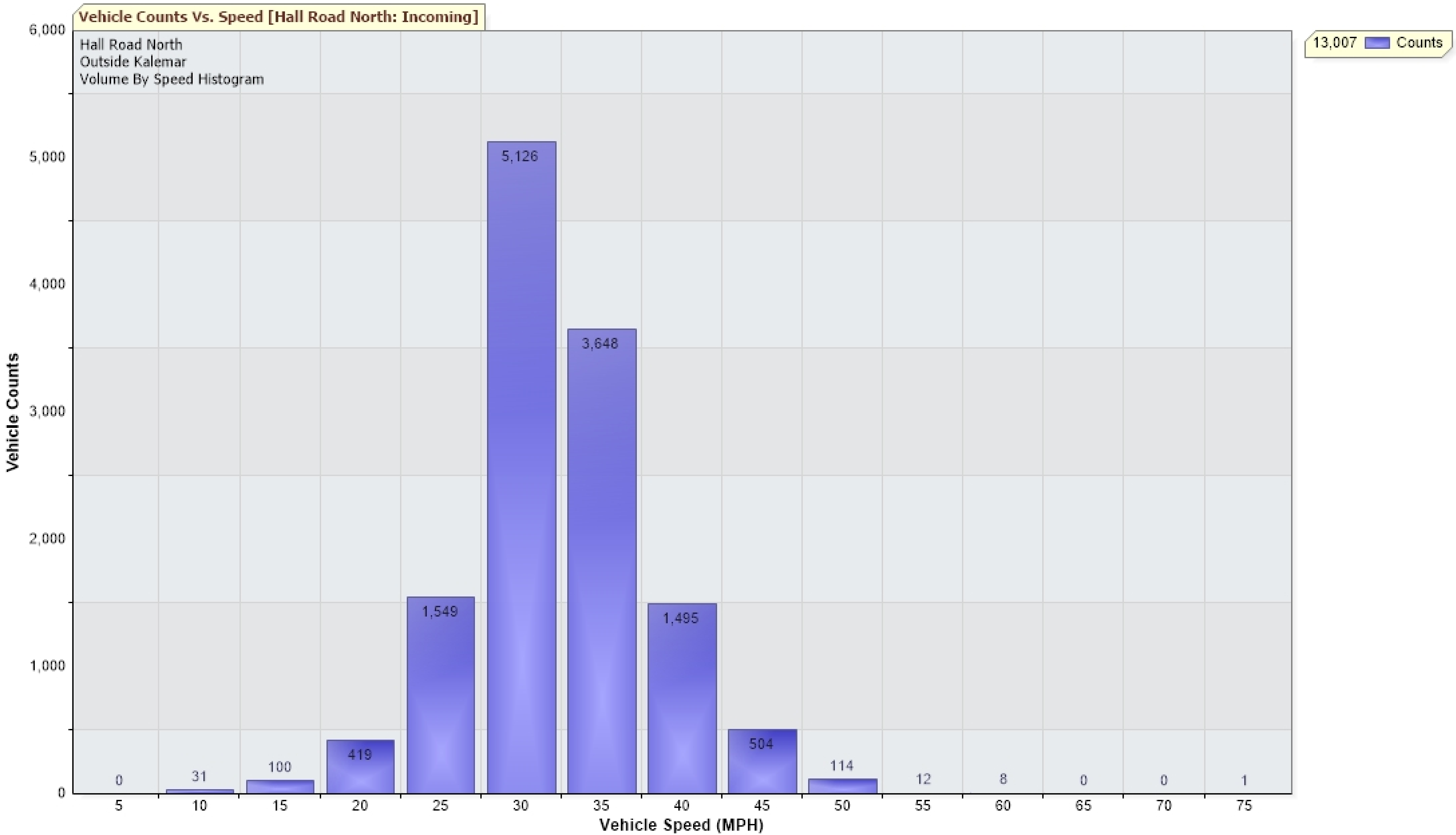
As we explain in our customer terms, we calculate our exchange rate using the reference exchange rate for the Visa card scheme. In most circumstances, Visa converts transactions into sterling using the Visa Exchange Rate on the day the transaction is authorised. However for a small number of transactions the conversion may happen on the day the transaction is processed. As this may be a day or two later, the exchange rate may be different on that day. You'll find a comparison of our exchange rate for certain currencies as a mark-up against the rate published by the European Central Bank in the Barclays App or at the following website: https://www.barclays.co.uk/travel/using-debit-card-abroad/ This is updated twice a day. This may help you to decide whether you want to accept the conversion rate offered by the retailer or ATM provider or accept our rate.

International Bank Account Number (IBAN) and Bank Identification Code (SWIFTBIC)

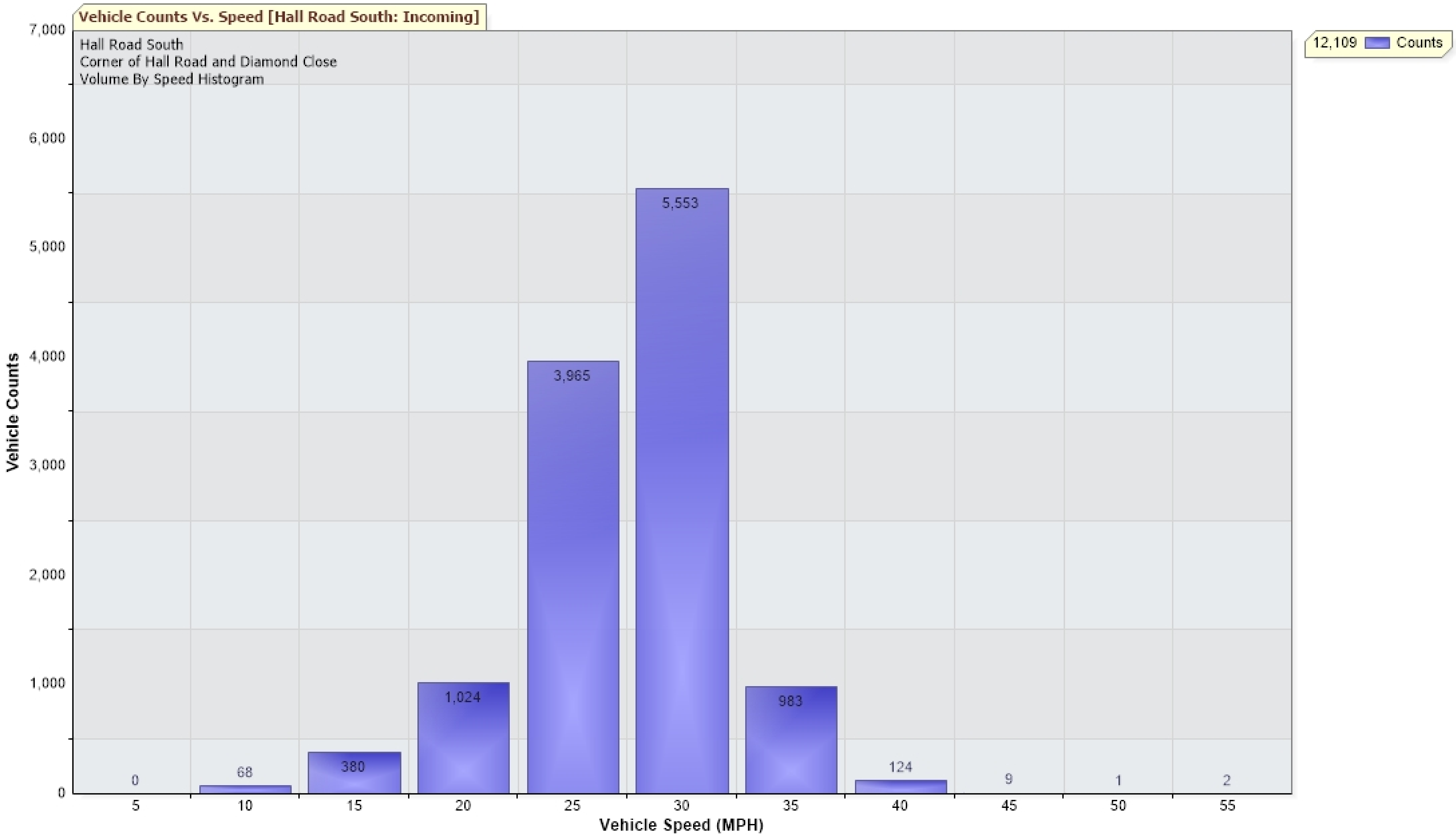
Your IBAN and SWIFTBIC are shown on the front of your statement. By using them you could reduce charges when receiving international payments in euros. Find out more at: business.barclays.co.uk/bb/ibanInformation.

Getting information from Barclays

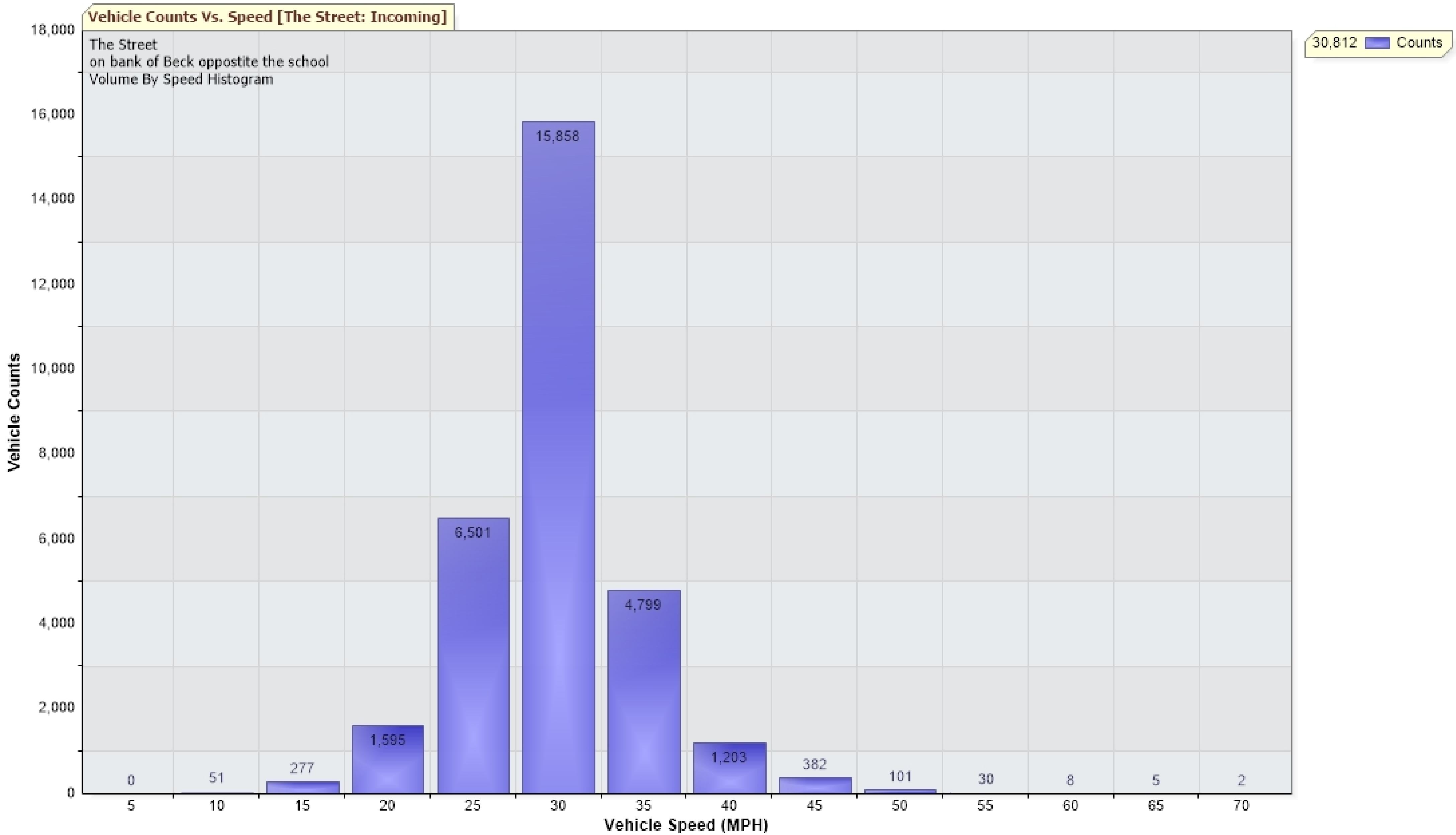
We send information to Business banking customers with their statements about relevant new offers and products. If you don't get these messages and you'd like to, or if you do and you'd rather you didn't, just call us, or come into a branch. And if you change your mind at any time, just get in touch.



Vehicle Counts Vs. Speed [Hall Road North: Incoming]
Hall Road North
Outside Kalemar
Volume By Speed Histogram
13,007 Counts
Vehicle Counts
Vehicle Speed (MPH)
6,000
5,000
4,000
3,000
2,000
1,000
0
5
10
15
20
25
30
35
40
45
50
55
60
65
70
75
0
31
100
419
1,549
5,126
3,648
1,495
504
114
12
8
0
0
1



Vehicle Counts Vs. Speed [Hall Road South: Incoming]
Hall Road South
Corner of Hall Road and Diamond Close
Volume By Speed Histogram
12,109 Counts
Vehicle Counts
7,000
6,000
5,000
4,000
3,000
2,000
1,000
0
0
68
380
1,024
3,965
5,553
983
124
9
1
2
5
10
15
20
25
30
35
40
45
50
55
Vehicle Speed (MPH)


Vehicle Counts Vs. Speed [The Street: Incoming]
The Street
on bank of Beck oppostite the school
Volume By Speed Histogram
30,812 Counts
Vehicle Counts
18,000
16,000
14,000
12,000
10,000
8,000
6,000
4,000
2,000
0
0
51
277
1,595
6,501
15,858
4,799
1,203
382
101
30
8
5
2
5
10
15
20
25
30
35
40
45
50
55
60
65
70
Vehicle Speed (MPH)