

Winfarthing Parish Council

Minutes of the meeting held on Monday 7th November 2022 at 7:30pm at Winfarthing Village Hall, Hall Road IP22 2EP

Members Present:

Chairman Eric Cole, Lynne Rogers, Lorraine Tinkley, Lucy Kemp, Jim Collins, Peter Frost

In Attendance:

Ellie Cole-Broatch – Clerk
James Easter – District Councillor
Matthew Wick – County Broadband
2 members of the public

1. To receive apologies for absence

William Cole
Barry Duffin – County Councillor

2. To approve and sign the minutes of the last meeting held on 3rd October 2022

Minutes were approved and signed by the Chairman

3. Record declarations of interest in items on the agenda

None

4. Finance

4.1. Bank statement including payments received – CIL, Parish Partnership Scheme refund, litter pick payment and any received after publication of agenda

Payments received:

South Norfolk Council (litter-pick) – 19/10/22 - £20

South Norfolk Council (CIL) – 19/10/22 - £175.98

Current bank balance on 7/11/22 - £5186.59

4.2. Invoices – Clerk's invoice, Village Hall hire invoice, Clerk training invoice and any received after agenda has been published

Cheques were unanimously approved and signed by Eric Cole and Lynne Rogers.

Winfarthing Village Hall (hire) - £165

Norfolk PTS (Clerk training) - £100

Eleanor Cole-Broatch (Clerk salary August, September, October) - £583.05

HMRC (Clerk income tax) - £145.60

It was noted that the Clerk's salary is at the new NALC rate of £11.21 per hour.

The Councillors unanimously decided to donate £50 to the Royal British Legion and a cheque was signed.

4.3. Adding Clerk to online banking

Lynne Rogers is sorting

4.4. Approval for the Clerk to attend Norfolk PTS training (in January) "Preparing for the 2023 Elections" at a cost of £45

Unanimously approved and a cheque was signed

4.5. Discuss 2023-2024 budget (see handout)

The budget was discussed using the draft budget made by the Clerk and a few alterations were made (see final budget handout)

5. Open forum for public participation: an opportunity to hear from members of the public

Matthew Wick from County Broadband attended the meeting with the wayleave agreement for the County Broadband cabinet to be installed at the Village Hall. All 6 members present signed the agreement as trustees of the Village Hall. The Clerk took the agreement for William Cole to sign. £500 will be paid to the trust fund which will be passed to the Village Hall and it will receive free connection and service.

A member of public came to the meeting with a grievance about the extra poles that have been installed along The Street. Matthew Wick agreed to look at them and reported back they belong to BT not County Broadband. Both the member of public and the Parish Council will contact BT to enquire about their purpose when there is already existing poles in very close proximity to them.

Barry Smith was still concerned about the blocked culverts affecting his property. Eric Cole has been in touch with the Water Management Team and has been informed the riparian owners will be contacted soon.

6. Report from District and County Councillors

County Council report: James Easter gave a report on behalf of Barry Duffin

District Council report: James Easter gave a report including the Octagon in Diss is a point of contact for anyone needing assistance from South Norfolk Council.

7. Discuss accessibility of footpaths/public rights of way

Lorraine Tinkley has been in contact with Frances Salway (Community and Environmental Services, South Norfolk Council). Footpath 11 requires 2 new bridges and there may be funds for these in the April 2023 District Council budget. Frances Salway will communicate with the new landowner of Footpath 1 as the footpath does not appear on the deeds as these were before the Land Registry was made.

8. Feedback on “Local Government Association (LGA) Model Code of Conduct” to participate in South Norfolk Council’s questionnaire on the proposed new code

None

9. Update on “Tree Warden”

Peter Frost has been in contact with the Tree Warden and passed the details to Vicky Mitchell.

10. Planning applications

10.1. To consider any applications received after publication of agenda

None

11. Deal Farm Anaerobic Digester (Planning ref: 2022/1108)

James Easter included in his report the planning decision will now be made on 14th December. Any information from the Bressingham meeting (which coincided with the Winfarthing Parish Council meeting) will be sent to Winfarthing Parish Council.

12. Surveying of culverts update

This was discussed during Agenda Item 5.

13. Electric car charging point update

None

14. Community speed watch update

Peter Frost reported the first training and first speed-watch will be on 28th November.

15. Pylons update

The Scoping Report was received just before the meeting from East Anglia Green (EAG) and circulated. The Clerk will contact EAG for clarification as the email covering letter does not match the attached Scoping Report. The Councillors will remain in touch and construct a response before the closing date of 5th December. An additional meeting will be called to help with this if deemed necessary.

16. Registration of Village Hall land update

No update

17. Update on tenancy agreement for Parish Council land

The Farm Business Tenancy has still not been received from Richard Prentice for the Parish Council’s records.

18. Correspondence

All correspondence has been sent to the Councillors as it has been received by the Clerk.

A letter has also been received from Barclays bank confirming the Parish Council change of address due to the new Clerk.

Due to the additional May bank holiday and elections in May 2023 the May Parish Council meeting will be held on Wednesday 10th May.

19. To receive items for the next meeting – Monday 5th December 2022 at 7:30pm

None

Meeting closed at 9:40pm.

Signed.....

Dated.....